



# **Cabinet Forward Plan of Key and Non-Key Decisions for Cambridge City Council**

January 2026

## **Introduction**

This Forward Plan sets out the key and non-key decisions to be taken by the Cabinet. This includes any decisions that are due to be taken in private.

Published 17 December 2025

## **Executive Forward Plan and Notices required by the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

There is a legal requirement for local authorities to publish a notice setting out the key decisions that will be taken by the Cabinet or Individual Cabinet Member at least 28 clear days before such decisions are to be taken. This Forward Plan incorporates the Notice of Intention to make Key Decision and sets out the decisions which are intended to be taken at Cambridge City Council by Cabinet or Individual Cabinet Members. Whilst this document provides details of known decisions for the following month, where details of decisions to be made after this period are known, they are provided for information.

The Plan also sets out where, if at all, it is anticipated that part of a Cabinet meeting will be held in private. This is where confidential or exempt information (as defined in the constitution) is likely to be made known. Notice is hereby given that it may be necessary for part of a Cabinet meeting to be held in private because it becomes apparent at the meeting that confidential or exempt information will otherwise be made known. Should this become apparent at the meeting the relevant part of the meeting will only be held in private upon the passing of a resolution which (where exempt information will be made known) describes the description of exempt information pursuant to Schedule 12A of the Local Government Act 1972.

The Forward Plan will be updated and rolled forward on a monthly basis. As this takes place, the programme will be adjusted and further decisions will be added or anticipated ones may be rescheduled or removed.

If a key decision is not included in the published Forward Plan for 28 clear days before a decision needs to be taken the Chairman of the Overview and Scrutiny Committee must be notified and a supplement to the Forward Plan published at least 5 clear days before the date on which the decision is proposed to be taken. If the date by which the decision has to be made makes compliance with this requirement impracticable the decision can only be made with the consent of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the making of the decision is urgent and cannot reasonably be deferred.

If it is necessary to discuss an issue in private and 28 days' notice has not been given the decision may only be taken or the item discussed in private with the agreement of the Chairman of the Overview and Scrutiny Committee who must be satisfied that the need for the item to be taken to the meeting is urgent and cannot reasonably be deferred

## Key Decisions

The Key decision thresholds at Cambridge City Council are:

- The decision is likely to result in the City Council incurring expenditure or making savings in excess of £500,000 (excluding procurement decisions or decisions relating to land acquisition or disposal). Excluded from this definition are all loans to banks or other financial institutions made in accordance with the Treasury Management Policy.
- Procurement decisions involving expenditure of £1,000,000 or more. In relation to letting contracts the key decision is seeking authority to procure (and delegate authority to award).

Or

- An acquisition or disposal of land or an interest in land with a value in excess of £600,000.

Or

- The decision is likely to be significant in terms of its effects on communities living or working in an area comprising one or more wards in the City.

Part 1 – Key Decisions						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
Community Grants 2026-27	The approval of the Annual Community Grants with a value over £5,000 to voluntary and	Cabinet Lead Cabinet Member	13 January 2026	Julie Cornwell, Community Funding and	Report with summary of recommendations and Appendices.	Services, Climate and Communities Overview and Scrutiny

	community groups, subject to budget approval in February 2026, and other recommendations on multi-year grants if appropriate.	Cllr Anna Smith		Voluntary Sector Manager,  Director, Communities Group (Sam Scharf)		Committee
Community Infrastructure Levy draft charging schedule consultation	Cabinet is asked to approve a public consultation on a draft Charging Schedule setting out the types of development the Council is proposing charging a Community Infrastructure Levy to and the proposed rates	Cabinet Lead Cabinet Member Cllr Katie Thornburrow	10 February 2026	James Fisher, S106 Officer  Joint Director, Greater Cambridge Shared Planning and 3C Building Control (Stephen Kelly)	Draft charging schedule  Draft Greater Cambridge Infrastructure Funding Statement  Draft instalment policy	Performance, Assets and Strategy Overview and Scrutiny Committee
Draft Greater Cambridge Planning	To report the outcome of consultation and consider adoption of the	Cabinet Lead	24 March 2026	Jonathan Dixon, Planning	Report on outcome of consultation	Performance, Assets and Strategy Overview

Obligations Supplementary Planning Document Adoption	Supplementary Planning Document which has been subject to further consultation as agreed	Cabinet Member Cllr Katie Thornburrow		Policy Manager  Joint Director, Greater Cambridge Shared Planning and 3C Building Control (Stephen Kelly)		and Scrutiny Committee
Leisure Management Contract 2026- 2041	Outcomes of the retendering procurement exercise of the leisure portfolio and award of Contract.	Cabinet Lead Cabinet Member Cllr Mike Todd- Jones	24 March 2026	Ian Ross, Community, Sport & Recreation Manager  James Elms Director, City Services Group  Director, Communitie	Report on procurement process and award decision.	Services, Climate and Communities Overview and Scrutiny Committee

				s Group (Sam Scharf)		
City Centre Heat Network	Report on outcomes of Detailed project development including, with recommendation for next steps. Includes key decisions related to Financial Implications, Addressing of net Zero commitments and allocated use/reallocation of Council assets.	Cabinet  Lead Cabinet Member Cllr Rosy Moore	24 March 2026	Ben Binns, Assistant Director, Development  Director of Economy and Place (Lynne Miles)	Report on outcomes. Business Case. Heads of Terms.	Performance, Assets and Strategy Overview and Scrutiny Committee
East Barnwell Phase 2	Potential Approval for revised Development proposal - subject to finalising further design.	Cabinet  Lead Cabinet Member Cllr Gerri Bird	24 March 2026	Ben Binns, Assistant Director, Development  Director of Economy and Place (Lynne	Report on proposal.	Performance, Assets and Strategy Overview and Scrutiny Committee

				Miles)		
Climate Change Strategy	Approval of new Climate Change Strategy for 2026 - 2031.	Cabinet Lead Cabinet Member Cllr Rosy Moore	24 March 2026	Catherine Stewart (Oakley), Janet Fogg, Jemma Little  Director of Economy and Place (Lynne Miles)	Report on proposed Strategy including evidence base, consultation process and action plan.	Services, Climate and Communities Overview and Scrutiny Committee
Urban Forest Strategy	Approval of new Urban Forest Strategy 2026-2036	Cabinet Lead Cabinet Member Cllr Rosy Moore	24 March 2026	Matthew Magrath, Alistair Wilson  Director, City Services Group (James Elms)	Report on proposed strategy, post consultation, including delivery opportunities, actions, KPIs and policies	Services, Climate and Communities Overview and Scrutiny Committee
Biodiversity Strategy (Mid-	Approval of updated Biodiversity Strategy	Cabinet	24 March	Guy Belcher, Alistair		Services, Climate and Communities

term review)	(2022 – 2030)	Lead Cabinet Member Cllr Martin Smart	2026	Wilson  Director, City Services Group (James Elms)	Report on mid-term strategy review, post consultation, including delivery opportunities, actions, KPIs and policies	Overview and Scrutiny Committee
Fleet decarbonisation and replacement project.	To approve the phased investment of £8 million over three years for the decarbonisation and replacement of the Council’s fleet, supporting the Council’s Net Zero Carbon commitments and operational service delivery. This includes procurement of electric and alternative-fuel vehicles.	Cabinet  Lead Cabinet Member Cllr Rosy Moore	24 March 2026	Peter Birch, Fleet Service Manager  Director, City Services Group (James Elms)	Report on proposed fleet strategy.	Services, Climate and Communities Overview and Scrutiny Committee
Tenant & Leaseholder Involvement	Approval of updated Strategy (2026 – 2028)	Cabinet  Lead Cabinet	24 March 2026	Kate Grigg, Resident Engagement	Report on proposed Strategy including KPIs, engagement process and action plan	Services, Climate and Communities Overview and



Strategy		Member Cllr Gerri Bird		Manager  Assistant Director, Housing and Health (Samantha Shimmon)		Scrutiny Committee
Greater Cambridge Authority Monitoring Report 2024-25	To agree to publish the Greater Cambridge Authority Monitoring Report 2024-25	Cabinet Lead Cabinet Member Cllr Katie Thornburr ow	24 March 2026	Jonathan Dixon, Planning Policy Manager  Joint Director, Greater Cambridge Shared Planning and 3C Building Control (Stephen Kelly)	Report on publishing of Greater Cambridge Authority Monitoring Report	Performance, Assets & Strategy - Local Plan documents

Small Sites Development update	Update report noting progress and seeking budgetary approvals to bring forward schemes.	Cabinet Lead Cabinet Member Cllr Gerri Bird	Not before 1st June, 2026	Ben Binns, Assistant Director, Development  Director of Economy and Place (Lynne Miles)	Report on proposal.	Performance, Assets and Strategy Overview and Scrutiny Committee
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### Non-Key Decisions

Non-key decisions are those that do not have a significant impact on the local community or budget but still need to be documented for transparency. These decisions are typically taken by senior officers or delegated decision-makers.

Part 2 – Non-Key Decisions						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
Homelessness Prevention Grants to	To approve the award of homelessness prevention grants	Cabinet Lead Cabinet	13 January 2026	Simon Hunt, Housing Services	Report setting out proposed grant allocations following application process.	Services, Climate and Communities Overview and

Agencies	(HPGs) to agencies.	Member Cllr Mike Todd- Jones		Manager - Housing Advice  Director, Communitie s Group (Sam Scharf)		Scrutiny Committee
<b>NEW</b>  RECAP Resources and Waste Strategy 2025 - 2031	Approval for the adoption of revised RECAP Resources and Waste Strategy	Cabinet  Lead Cabinet Member Cllr Rosy Moore	13 January 2026	Rebecca Weymouth Wood, Waste Policy and Climate Manager  Head of Greater Cambridge Shared Waste Service (Bode Esan)	Report on adoption of new strategy	Services, Climate and Communities Overview and Scrutiny Committee
<b>NEW</b>  RECAP Waste	Approval for the adoption of revised SPD Waste design guidance	Cabinet  Lead	13 January 2026	Rebecca Weymouth Wood,	Report on the adoption of revised SPD	Services, Climate and Communities Overview and

Design Guide	for designers and developers	Cabinet Member Cllr Rosy Moore		Waste Policy and Climate Manager  Head of Greater Cambridge Shared Waste Service (Bode Esan)		Scrutiny Committee
<b>NEW</b>  Transformation and Reinvestment Fund Update	To note progress with the allocation of funds from the Transformation and Reinvestment Fund	Cabinet Lead Cabinet Member Cllr Simon Smith	13 January 2026	Jody Etherington, Chief Finance Officer	Report setting out allocations to date from the Transformation and Reinvestment Fund, key deliverables and benefits to the council and city, and remaining funds.	Performance, Assets and Strategy Overview and Scrutiny Committee
<b>NEW</b>  Budget Setting Report and Medium Term Financial	To consider and recommend to Full Council approval of the GF and HRA budgets and fees and charges for	Cabinet Lead Cabinet Member Cllr	10 February 2026	Jody Etherington, Chief Finance Officer	General Fund and HRA budget setting reports, Treasury Management Strategy and Capital Strategy for 2026/27, along with Medium Term Financial Strategy for 2026/27-2035/36	Performance, Assets and Strategy Overview and Scrutiny Committee

Strategy	2026/27, Treasury Management and Capital Strategies, and Medium Term Financial Strategy for 2026/27-2035/36	Simon Smith				
Local Nature Reserve Designations in Chesterton	Cabinet approval to designate 2 new Local Nature Reserves (LNRs) on City owned land	Cabinet Lead Cabinet Member Cllr Rosy Moore	24 March 2026	Alistair Wilson, Guy Belcher  Director, City Services Group (James Elms)	Report including proposed site maps, draft management plans and local residents' consultation responses	Services, Climate and Communities Overview and Scrutiny Committee

## Exemptions and Confidential Decisions

If any decision is to be taken in private (i.e., exempt from public access), a brief explanation of the grounds for the exemption must be provided. A link to those can be found here [Local Government Act 1972](#)

Part 3 – Decisions That Are Confidential						
Decision Title	Decision Description	Decision Maker	Date of Decision	Contact Officer	Documents to be considered	Relevant Scrutiny
Proposals for redevelopment of Cambridge Leisure  Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Approval for high level masterplan scheme and associated commercial deal proposals.	Cabinet  Lead Cabinet Member Cllr Antoinette Nestor	24 March 2026	Programme Director – Major Regeneration (Fiona Bryant)	Cultural Infrastructure Strategy/Heads of Terms/Masterplan proposals/backing evidence	Performance, Assets and Strategy Overview and Scrutiny Committee
Leisure Management Contract 2026-	FINANCIAL INFORMATION in relation the business	Cabinet  Lead Cabinet	24 March 2026	Ian Ross, Community, Sport &	Report on procurement process and award decision.	Services, Climate and Communities Overview and

2041  Information relating to the financial or business affairs of any particular person (including the authority holding that information)	case from the Tenderer will be commercially restricted.	Member Cllr Mike Todd-Jones		Recreation Manager  Director, Communities Group (Sam Scharf)		Scrutiny Committee
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#### **Cabinet Dates 2025/26:**

2025: 24 June, 15 July, 23 September, 21 October, 20 November, 25 November 16 December,

2026: 13 January, 10 February, 24 March

#### **Members of Cabinet**

Cllr Holloway

Leader of the Council

Cllr Wade

Deputy Leader

Cllr Bird

Housing

Cllr Moore

Climate Action & Environment

Cllr Nestor	Culture, Economy & Skills
Cllr Smart	Nature, Open Spaces & City Services
Cllr A. Smith	Communities
Cllr S. Smith	Finance & Resources
Cllr Thornburrow	Planning & Transport
Cllr Todd-Jones	Safety, Wellbeing and Tackling Homelessness

#### Overview & Scrutiny Committees:

Performance & Assets:	Services, Climate & Communities
<b>10 June 2025</b> <b>9 September 2025</b> <b>4 November 2025</b> <b>9 December 2025</b> <b>27 January 2026</b> <b>3 March 2026</b>	<b>1 July 2025</b> <b>7 October 2025</b> <b>2 December 2025</b> <b>3 February 2026</b> <b>11 March 2026</b>
Leader (inc Cambridgeshire and Peterborough Combined Authority reports)	Climate Action & Environment
Planning & Transport	Communities
Finance & Resources	Safety, Wellbeing & Tackling Homelessness
Housing	Nature, Open Spaces & City Services

#### Contact Details

For more information on any of the decisions listed, please contact:

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